

## Work Group: Applications Subcommittee

<b>Date</b>	5/30/2007	<b>Time</b>	1:30 – 3:00 P.M.
<b>Facilitator</b>	Miko Pattie	<b>Scribe</b>	Miko Pattie
<b>Location</b>	#914 - Plaza Tower	<b>Call-In #</b>	

## Agency / Attendees / Role

<b>CPE</b>	Miko Pattie	Subcommittee Chair
<b>CPE</b>	Charles McGrew	Subcommittee Member
<b>EPSB</b>	Valerie Armstrong	Subcommittee Member
<b>KCTCS</b>	Alicia Crouch	Subcommittee Member
<b>KDE</b>	Donna Eustace	Subcommittee Member
<b>KSU</b>	Terry Magel	Subcommittee Member
<b>UK</b>	Carol Diedrichs	Subcommittee Member
<b>Workforce</b>	Joe Morgan	Subcommittee Member

## Agenda/Decisions

<b>Item:</b>	<b>Application Work Group's Charge, Scope, Timeline, and Membership</b>	<b>Decision(s)</b>
<b>1</b>	The charge, scope, timelines and membership for 6 work groups are finalized. These are: 1. IP-based interactive communications; 2. Online testing and assessment; 3. Data transfer; 4. Interoperability; 5. P-20 data warehouse; 6. Assistive technologies. The liaison members will be responsible for moving these work groups forward based on the defined template.	Miko will post these work group info in our work space – <a href="http://ken.ky.gov/committees/appscommittee.htm">http://ken.ky.gov/committees/appscommittee.htm</a>

Item:	Processes for Work Groups	Decision(s)
2	1. Miko will send out the work group invitation template to be used by liaison members. The group agree on the content for the invitation. 2. We will try to keep f2f meetings to minimum for the work groups.	
Item:	Timeline for Work Groups	Decision(s)
3	July 18, 2007 – Mid-project report	
	September 1, 2007 – Final report	
Item:	Summer Meetings for Subcommittee	Decision(s)
4	There will be no meeting for June. Our first summer meeting will be July 18 at 1:30.	

Next Meeting	Agenda Items Suggested and/or Moved Forward
7/18/07	Items:
	1. Review/discuss the work group progress reports 2. Strategize how best to proceed for the final reports

**KPID = Key Point(s) Influencing Decision** (*e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.*) will be noted as and if they apply to individual decisions.